

Janet Ipek
Tarabya Ingiliz Okullari
Turkey

3 October 2014

Dear Janet,

Thank you for submitting a COBIS membership application on behalf of Tarabya Ingiliz Okullari. I am pleased to confirm that the COBIS Board would like to offer Tarabya Ingiliz Okullari COBIS Member status.

On behalf of COBIS, I would like to welcome you and members of your school community to our growing global association which represents quality British style schools based in 60 countries worldwide.

Next Steps

In order to confirm your school's COBIS membership, please email a brief letter of acceptance which reflects the understanding of yourself and your school Board to respect and work within the guidelines illustrated in the [COBIS Ethical Code of Practice](#) and the [COBIS Guide to Good Governance](#). These two documents are published on the COBIS website.

Please also supply high resolution and low resolution files of your school logo for use by COBIS. These should be emailed to members@cobis.org.uk. A school profile will shortly be set up for the Tarabya Ingiliz Okullari on the COBIS website and login details will be emailed to you so you and your staff can access the COBIS website Member Area.

COBIS Membership

Within three years COBIS '[Members](#)' are expected to commit to an Inspection carried out by one of the six Department for Education (UK) approved Inspectorates under the British schools overseas (BSO) inspection framework. Further details are available at www.education.gov.uk

COBIS appreciates that a BSO inspection might not be appropriate for every school. In this case 'Members' who do not complete a BSO inspection within three years will at the discretion of the COBIS Board be expected to submit a selection of revised documents to retain COBIS Membership. At the very least these documents will include, a current child protection policy, school development plan, safer recruitment policy and articles of association for the governing body. Where CIS accreditation is held, confirmation will also be required after three years for COBIS Member status renewal.

Membership Benefits

The reach, expertise and capacity of COBIS is strengthened by its members. With this in mind, I would like to remind you of some of the benefits of COBIS membership:

- Representation with the British Government, educational bodies and the corporate sector
- Quality [continuing professional development](#) for school leaders, governors, teachers and support staff

cobis.org.uk

CEO | Colin Bell

COBIS, St Mary's University, Waldegrave Road, Strawberry Hill, Twickenham, TW1 4SX, UK
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- Opportunities for your students to participate in a wide range of [COBIS competitions, awards and activities](#) and forge global friendships across the COBIS network
- Regular [COBIS newsletters](#) and briefings about developments and trends in UK education
- Inter-school and inter-association networking opportunities
- Access to our [Consultancy Service](#)
- Access to our [Leadership Mentoring and Support Service](#)
- A unique username and password for the [COBIS website](#), allowing you to post job vacancies, download resources, edit your online school profile and participate in the online forum
- Access to the processing of [DBS checks](#) for new staff

COBIS Leadership Mentoring & Support Service

Now that your application for COBIS Membership has been approved you, as the Head, will also be automatically registered for the COBIS Leadership Mentoring & Support Service. I will write to you about this separately, but if you would like more information in the meantime, please see www.cobis.org.uk/Mentoring or email mentoring@cobis.org.uk

COBIS Membership Documentation

Please refer to the covering email and attachments which provide all relevant COBIS membership information. The following documents are attached in electronic format.

- COBIS 'Member' logo (2 sizes)
- COBIS Identity Guidelines
- COBIS Membership Handbook 2014/15
- COBIS Membership Framework
- COBIS Development Plan 2013-16
- COBIS Consultancy Service flyer
- COBIS Leadership Mentoring and Support Service flyer

COBIS Membership Fees 2014/15

In terms of membership fees for 2014/15, your school will qualify for a reduced rate of 25% on the full membership fee during the first academic year of membership. This will be calculated on a pro-rata basis for the remainder of the current academic year. Based on current rates, annual membership fees are calculated at £3.86 per pupil with a minimum charge of £495.00 per school (subject to change) and a maximum charge of £4,980.00 per school (subject to change).

Once again, on behalf of COBIS, welcome to our global association. I look forward to receiving your letter of acceptance and to supporting and working with all at Tarabya Ingiliz Okullari. Finally, if you have any questions please don't hesitate to contact myself or a member of the COBIS team on +44 208 240 4142.

Kind regards,



Colin Bell
COBIS - CEO

cobis.org.uk

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